

# NORTHLEACH WITH EASTINGTON TOWN COUNCIL

## MINUTES OF THE TOWN COUNCIL MEETING HELD ON Tuesday 30<sup>th</sup> JULY 2013

**PRESENT:** Cllr Mrs V. Hewer (Chairman), Cllr Wellman, Cllr B Hulcup, Cllr Mrs Roberts, Cllr G Stock, Cllr S. Chilton, Cllr Fisher, Cllr Fletcher, Mrs C Crompton (Clerk) and 8 members of the public.

1.		<b>Public Question Time (2) - Standing Order 22 refers</b> The Chairman shall have discretion to limit to twenty minutes the time set aside to receive statements from the public, and to <b>limit to three minutes</b> the time available for any one member of the public to deliver their statement. • There were no public questions	
2.		<b>Apologies and Reasons for Absence</b> Cllr Hancock, Cllr Hodgkinson, Cllr Davies, Cllr Blades, Cllr Rigby	<b>Verbal</b>
3.	3.1 <b>Action Resolved</b>	<b>Acceptance and signing of Minutes of the Council Meeting held on 27<sup>th</sup> June 2013</b> Clerk to change cedars to Austrian pines It was resolved to accept the minutes as a true and accurate reflection of the meeting	<b>Attached</b>
4.		<b>Declaration of Interests</b>	<b>Verbal</b>
5.	5.1 <b>Action</b> 5.1.1 <b>Action</b> 5.1.2 <b>Action</b> <b>Action</b>	<b>To Discuss any Matters Arising from the above Minutes not included on the Agenda</b> • Action Point Update was discussed • Clerk to write to GCC as suggested by Jim Daniels and explain when we have real issues with parking, where this is and on which days • Clerk to ask Jonathan Roberts about better signage and road markings at the Northleach Court bus stop. • MUGA meeting was useful. Awaiting Peter Mills to come back with some information. Discussion about whether a skateboard would be more relevant than a MUGA • Clerk to put up a sign regarding skateboard facilities in Northleach and on Facebook to gauge the need for this. • Cllr Hewer and Cllr Hulcup to consult with residents along West End in addition to the small consultation already done	<b>Attached</b>
6.		<b>County and District Councillors' Reports</b> None available	<b>Verbal</b>
7.		<b>Police Report</b> None available	<b>Verbal</b>
8.		<b>Finance</b>	
	8.1 <b>Action</b> 8.2 8.2.1 <b>Action</b> 8.3	To Receive report and draft minutes from the Chairman of the Finance, Funding and Grants Committee • Cllr Hewer gave an update on Lloyds high interest account. Rate of 0.75% is for personal customers and the rate we are being offered is 0.05%. The £15k we put in to the Co-op in February will mature in October To Approve Bills for Payment for July 2013 • Query about whether KGV should pay the maintenance budget on the play area or whether it's the Town Council's responsibility • Clerk to pay bills and then add it to KGV agenda for discussion Clerk presented the last 3 months transactions and budget to date	<b>Attached</b>  <b>To follow</b>
9.		<b>Planning and Tree Works</b>	
	9.1 9.1.1 9.1.2	To Receive a Report from the Chairman of the Planning Committee • Cllr Stock explained some of the recent planning applications and what the town council's comments were on these • Walton Court – there will be another application including a building surveyors report. Apparently the wall but not the house is affected	<b>Verbal</b>

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	<b>Action</b>	<ul style="list-style-type: none"> <li>• Cllr Stock to see how we claim 106 agreement money from CDC before it is too late. The situation changes in April. What happened to the funds from the 19 properties that have been agreed since 2011</li> <li>• Cllr Wellman suggested that we approach CDC with a plan and ask about retrospective 106 money</li> </ul>	
	<b>9.2</b>	<b>Plus any other urgent items received since publication of the agenda</b> <ul style="list-style-type: none"> <li>• There was an issue with the drains this week in West End</li> </ul>	
<b>10.</b>	<b>Property and Premises Maintenance Committee</b>		
	<b>10.1</b> <b>10.1.1</b> <b>10.1.2</b>	To Receive a Report from the Chairman of the PPMC <ul style="list-style-type: none"> <li>• Thanks to Cllr Chilton for completing the bus stop</li> <li>• Bill White is complaining about the rubbish at the bottom of the Cemetery</li> </ul>	<b>Verbal</b>
	<b>10.1.3</b> <b>10.1.4</b> <b>10.1.5</b>	<ul style="list-style-type: none"> <li>• Will need to go out to tender on grass cutting</li> <li>• Old Prison was handed over today</li> <li>• Cllr Hewer and Cllr Fletcher met with Bobby Fowler to discuss the future of Dover House</li> </ul>	
<b>11.</b>	<b>Westwoods Committee</b>		
	<b>11.1</b>	To Receive a Report from the Chairman of the Westwoods Committee <ul style="list-style-type: none"> <li>• There has been an issue with the commercial dishwasher</li> </ul>	<b>Verbal</b>
<b>12.</b>	<b>Working Groups, Projects and Reports</b>		
	<b>12.1</b> <b>12.1.1</b>	The Charter Market <ul style="list-style-type: none"> <li>• The Town Trustees have written back to say that they believe the Market sits with us rather than the Trustees. A letter which was sent to the Town Council in 2010 details their position</li> </ul>	
	<b>12.1.2</b>	<ul style="list-style-type: none"> <li>• Cllr Hulcup suggested that we use the existing man, he collects the fees, the Town Council could then manage it and reimburse him for his costs. However the money should come to the Town Council who can then decide who gets this</li> </ul>	
	<b>12.1.3</b>	<ul style="list-style-type: none"> <li>• Cllr Fisher suggested that we use a local person to deal with this and use it as an income earner and grow it</li> </ul>	
	<b>12.1.4</b>	<ul style="list-style-type: none"> <li>• Cllr Fletcher said Sally Hughes offered to collect the money as she is a qualified and independent person Cllr Fletcher suggested that we make the greengrocer the Market Licenser and charge him for that</li> </ul>	
	<b>12.1.5</b>	<ul style="list-style-type: none"> <li>• Agreed that Town Council want to control it but that the way the Town Council control it has still to be agreed</li> <li>• Cllr Hewer and Cllr Hulcup will go and speak to Geoff tomorrow and report back to the PPMC in September for discussion</li> </ul>	
	<b>Action</b>		
	<b>12.2</b> <b>12.2.1</b>	The Local Plan consultation – feedback. <ul style="list-style-type: none"> <li>• This was completed by 19<sup>th</sup> July and an additional pack was handed into CDC with resident comments. This also included the Town Council feedback on the Infrastructure Delivery Plan</li> </ul>	<b>Attached</b>
	<b>12.3</b> <b>12.3.1</b>	Fortey House update <ul style="list-style-type: none"> <li>• George Hudson does have a new plan which included the Farmington Trust where they could buy the site and have some buildings up by the end of the year.</li> <li>• If the Town Council can get hold of the GCC land then there would be less pressure from new developers who may want to build a lot of houses</li> <li>• Fred Harbottle attended the Bromford meeting. The plan is that some houses will be for sale and some for rent. There is a possibility that these could cease to be affordable if people are allowed to purchase and then resell at a later date</li> </ul>	
	<b>12.3.2</b>		
	<b>12.4</b>	Housing Needs survey <ul style="list-style-type: none"> <li>• Questionnaires are here plus ballot boxes. Have been recommended by GRCC to wait until schools go back. They have found that the response rate is better during term time</li> </ul>	<b>Verbal</b>
	<b>12.5</b>	MUGA update – see above	
	<b>12.6</b> <b>12.6.1</b>	Play area update <ul style="list-style-type: none"> <li>• Clerk and Mary met with Kompan agent which was useful and plan to</li> </ul>	

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	<b>12.6.2</b>	have a consultation out in the Autumn • The maintenance work has been completed	
13.	<b>13.1</b> <b>13.2</b> <b>13.3</b> <b>13.4</b> <b>13.5</b> <b>13.6</b> <b>Action 13.7</b> <b>13.8</b> <b>Action 13.9</b> <b>13.10</b> <b>Action 13.11</b> <b>13.12</b>	<b>Chairman's Report</b> <ul style="list-style-type: none"> <li>This year KGV meetings were every other month after a Town Council meeting. It was too late and meetings were too long</li> <li>In previous years the KGV meetings were for a short time every month</li> <li>Agreed to hold a KGV meeting on 6<sup>th</sup> August to spread the workload and at that point agree the appropriate scheduling of these meetings</li> <li>Town Plan – The Farmington Trust have offered to do one for us. There was a discussion about how this would work and whether it is beneficial</li> <li>Cllr Stock explained some of the drawbacks to having a plan and the potential costs. Northleach has a Town plan that needs updating and a Neighbourhood Development Plan</li> <li>Finance meeting is short on numbers. Laurie Colton has agreed to join this committee as a non – elected member</li> <li>Clerk to ensure that he is included on the next agenda</li> <li>Issue with Goggle Lane where the weeds are going out of control. This is the responsibility of the private houses not us or CDC or Highways. Discussion about who should do this.</li> <li>Cllr Wellman suggested that CGS cut it now to tidy it up and then add it to the schedule for an occasional cut</li> <li>Clerk to contact CGS and ask them to do this on next tour round</li> <li>Foodbank – update. This is going from strength to strength</li> <li>Grass seeding in Churchyard to be added to PPMC</li> <li>Clerk to add to PPMC September meeting</li> <li>Town Crier – Trustees run this and there is not one at the moment</li> <li>Clerk to ask trustees what is happening with this</li> </ul>	<b>Verbal</b>
14.		<b>Correspondence</b>	
		<b>Plus Any Other Urgent items received since publication of the agenda</b>	
15.	<b>15.1</b> <b>Action 15.2</b> <b>Action 15.3</b> <b>15.4</b>	<b>Any Other Business</b> <p>Any other matters that any Councillor wishes to bring to the attention of the Council or agenda items for future meetings.</p> <ul style="list-style-type: none"> <li>Cllr Wellman asked that we write to Caroline Fisher and thanking her for her help in previous years as she has now retired</li> <li>Clerk to write a letter of thanks</li> <li>Should Public questions be elsewhere in the meeting? A discussion ensued as to when the best time was. Cllr Hewer wishes the meetings to be open and suggested questions could be during or end the end of the meeting and not limited to the start.</li> <li>Clerk to check Standing Orders and see where it can be placed and handled</li> <li>Fred Harbottle – the Town Council should consider how much land and trust is put into accepting the Farmington Trust's land.</li> <li>Tom Williams spoke to say that affordable housing is really necessary especially for younger people and that good public transport is also key</li> </ul> <p><b>Please note that no Discussions or Decisions can be taken under this Item.</b></p>	
16.		<b>Date and Time of Next Meeting – Thursday 26<sup>th</sup> September 2013 at 7pm</b>	

There being no further business the meeting closed at 21.30 pm