

NORTHLEACH WITH EASTINGTON TOWN COUNCIL

MINUTES OF THE TOWN COUNCIL MEETING HELD ON Thursday 24th October 2013

PRESENT: Cllr Mrs V. Hewer (Chairman) Cllr Wellman (Vice Chair) Cllr Davies, Cllr B Hulcup, Cllr Mrs P Rigby, Cllr G Stock, Cllr Blades, Cllr Chilton, Mrs C Crompton (Clerk), 4 members of the public.

Guest Speaker - Martin Hutchings

Rural Housing Enabler, Gloucestershire Rural Community Council (GRCC)

Presentation of the Results of the Northleach Housing Needs Survey 2013

- The Chair welcomed Martin. He has put together a report and added some more background information as well such as house prices.
- The point of the survey was to measure housing needs with a focus on affordable housing
- 83% said they were in favour of a small affordable development. This is higher than usually expect, it's usually a majority but varies from 60 – 90%
- On the question "which activities would you like to see more of?" the highest response was car parking
- In summary there are 26 people looking for new houses and 12 of these would need affordable. He would normally make a recommendation in agreement with us.
- People who need affordable houses need to register or they will not have any hope of getting a property.
- There is an imbalance in how many affordable homes are needed locally compared with what is currently proposed in terms of Northleach developments

1.	1.1 1.2 Action	<p>Public Question Time (2) - Standing Order 22 refers The Chairman shall have discretion to limit to twenty minutes the time set aside to receive statements from the public, and to limit to three minutes the time available for any one member of the public to deliver their statement.</p> <ul style="list-style-type: none"> • Gerald Green – asked about the traffic lights. Cllr Hewer read out the latest response from Bob Skillern at Highways • The trees in the Market Place need attention • Clerk to add this to the list which is being compiled for a quote 	
2.		<p>Apologies and Reasons for Absence Cllr Fletcher, Cllr Fisher, Cllr Hodgkinson,</p>	Verbal
3.	3.1 Resolved Action	<p>Acceptance and signing of Minutes of the Council Meeting held on 26th September 2013 The minutes were resolved to be a true and accurate reflection of the meeting and duly signed. Clerk to add in number of members of the public (27)</p>	Attached
4.	4.1	<p>Declaration of Interests There were no interests declared.</p> <ul style="list-style-type: none"> • Cllr Blades declared an interest in the Market 	Verbal
5.	5.1 5.2 Action 5.3 Action	<p>To Discuss any Matters Arising from the above Minutes not included on the Agenda</p> <ul style="list-style-type: none"> • Action Point Update. • Charter Market signs are requested by the traders so they can encourage other people to come. • Clerk to check whether we can have "clamping" on the signs or not and ask Apoco and police if we can do this and if they can enforce • On 5.3 Cllr Hulcup has completed the form but there is no funding at the moment. Will keep this on hold till next year. • There are still issues with the signs so Cllr Hewer has to go and speak to Mr Geen again 	Attached
6.	6.1 6.2	<p>County and District Councillors' Reports</p> <ul style="list-style-type: none"> • Cllr Hodgkinson was not available but he sent an update about Bassett Road field that was read out • "The archaeological work will comprise 2 phases – the first, a geo-physical survey (probing the ground) will take place on 4 and 5 	Verbal

NORTHLEACH WITH EASTINGTON TOWN COUNCIL

		<p>November. This will help to confirm where to dig trenches for a more thorough exploration of parts of the land to ascertain what, if anything, lies underneath. That second stage will take place sometimes after early November. What this reveals will clearly impact on where any potential development could take place (e.g. a previous Medieval settlement is thought to be somewhere in the area).</p> <ul style="list-style-type: none"> 6.3 • Flood risk will be looked at – a specialist assessment will be carried out sometime after this first stage and over the next 2 months. Again, the outcome of this will dictate which parts of the land may or may not be developable. 6.4 • A more general consultant will determine what could go onto the land following these first two stages and will come up with some ideas for discussion with the Town Council and residents and this looks to be early Spring 2014. 6.5 • Following all this, if the land is suitable for development, outline planning permission would be sought with the identification of a potential scheme for the site to be sold by GCC. This is likely to be around May next year (all timings approximate). 6.6 • Paul emphasised the need for GCC officers to have a good dialogue with us all throughout the process and also emphasised that the Town Council, residents, the NRA and I wanted to see a well thought out development on the site (if it is deemed suitable for development) in line with the wishes of us all. They completely understand that and have agreed that they will work to that end, whilst also making sure the county taxpayer gets best value for money for the site as it is required to do. 6.7 • Paul was certainly reassured by this discussion and the timings look to be in line with the Town Council's own ideas for a Neighbourhood Plan" 6.8 • There was a general discussion as to whether the school would consider a move to Westwoods. <p><u>Cllr Hancock –</u></p> <ul style="list-style-type: none"> 6.9 • Cllr Hulcup and Hancock have been chasing the gully cleaners all week. Highways promised that they would be cleared all week and they were seen today but were hampered by school run etc. 6.10 • Plus Neighbourhood Plan which will be discussed later 	
7.		<p>Police Report There was no police report</p>	Verbal
8.		<p>Finance</p>	
	8.1	<p>To receive a report from the Chairman of the Finance, Funding and Grants committee</p> <ul style="list-style-type: none"> • Co-op account has been closed. • There is £63k in the account. All the Precept money is in and this also includes the Co-op money. 	Verbal
	8.2 Resolution	<p>To Approve Bills for Payment for September 2013. It was unanimously Resolved to approve the bills presented</p>	To follow
	8.3	<p>To review the Financial position including budget YTD, payments, receipts and bank balances</p> <ul style="list-style-type: none"> • The figures were explained and discussed 	Attached
9.		<p>Planning and Tree Works</p>	
	9.1 9.1.1 9.1.2	<p>To Receive a Report from the Chairman of the Planning Committee</p> <ul style="list-style-type: none"> • Mandel House application was extended • Several applications regarding changes to plans have been submitted recently 	Verbal
	9.2 9.2.1 9.2.2 Resolution	<p>Northleach Neighbourhood Development Plan (NDP)</p> <ul style="list-style-type: none"> • To resolve to approve the boundary for the NDP • Cllr Hewer recommended that members accept the parish boundary as the total boundary for the Northleach NDP. • Members unanimously approved to accept this. 	To follow

NORTHLEACH WITH EASTINGTON TOWN COUNCIL

	<p>9.2.3 Resolution</p> <p>9.2.4</p> <p>9.2.5</p> <p>9.2.6</p> <p>9.2.7</p> <p>9.2.8 Resolution</p> <p>9.2.9 Resolution</p>	<ul style="list-style-type: none"> • To resolve to approve terms of reference for the steering group. • Members unanimously approved the terms of reference • Cllr Hancock explained that he, Cllr Stock and Cllr Hewer have met and split the Town into 5 sections. They have then agreed 2 people from each area of town to consult with residents of that particular area. Meetings are expected to happen in the next month and then this will be fed into the steering group. • Cllr Rigby asked when does the Town Council get involved and Cllr Hancock explained that the steering group can only make recommendations to the Town Council. • Cllr Hulcup asked how we ensure that we will get the 51% outcome. • There will be a lot of local consultation and resident input • To resolve to obtain quotations for the provision of consultancy services to support the development of the NDP. • Members unanimously agreed to obtain quotes for consultancy services • To resolve to seek grant funding to assist with the development of the NDP. • Members unanimously agreed to seek grant funding 	
	9.3	Plus any other urgent items received since publication of the agenda	
10.		Property and Premises Maintenance Committee	
	10.1	<p>To Receive a Report from the Chairman of the Property and Premises Maintenance Committee</p> <ul style="list-style-type: none"> • There has not been a meeting since the last update at September's Town Council meeting 	Verbal
11.		Westwoods Committee	
	<p>11.1</p> <p>11.1.1</p> <p>11.1.2</p> <p>11.1.3</p> <p>Resolved</p>	<p>To Receive a Report from the Chairman of the Westwoods Committee</p> <ul style="list-style-type: none"> • Redecoration of the toilets has been organised • Bookings are up on this period last year • Asked members to consider the quote from Stroud Interiors regarding the suspended ceiling. Cllr Blades explained that the initial company whose quote was approved by the Finance Committee has gone bust. This new quote is slightly more but believed it would be worthwhile. • Cllr Wellman proposed that the quote was accepted and Cllr Chilton seconded the motion and it was carried by a majority 	Attached
12.		Working Groups, Projects and Reports	
	12.1	<ul style="list-style-type: none"> • Consider the purchase of the signs for the Charter Market - already discussed above 	To follow
	<p>12.2.1</p> <p>12.2.2</p> <p>Action</p> <p>Action</p> <p>Action</p>	<ul style="list-style-type: none"> • Agree the wording of the letter of terms for the Charter Market traders • Cllr Blades pointed out that Leigh has not agreed to do it the whole time but has agreed to share the role. • Clerk to amend the point that all market traders need to pay and leave "authorised person" in but remove Leigh • Take out when the market closes and amend to "on the day during market hours" • Clerk to remove "bar any unauthorised expenses" 	To follow
	<p>12.3.1</p> <p>12.3.2</p> <p>Action</p>	<ul style="list-style-type: none"> • Consider the quotes for the Market Place Christmas tree • It was unanimously agreed to go with the Bibury quote • Mary to start the process and inform school, Bibury and electrician 	Attached
	<p>12.4</p> <p>12.5</p> <p>Action</p>	<ul style="list-style-type: none"> • Agree the annual donation to the British Legion for the Town Council's Remembrance wreath and the responsible Councillor • Members unanimously agreed to increase the donation to £75 and Cllr Hewer will lay the wreath • Clerk to write a letter and get a cheque raised 	Verbal
13.		Chairman's Report	Verbal
	<p>13.1</p> <p>13.2</p>	<ul style="list-style-type: none"> • Cllr Lucy Roberts has stepped down and this position has been advertised. Clerk will update when we know more. • Gullies in Mill End have been cleared but others need doing 	

NORTHLEACH WITH EASTINGTON TOWN COUNCIL

14.	<p>14.1</p> <p>14.2</p> <p>14.3</p> <p>14.4</p> <p>14.5</p> <p>Action</p> <p>Action</p>	<p>Correspondence</p> <ul style="list-style-type: none"> • Correspondence from Mrs Horgan regarding Back Lane • Correspondence from Mr Short regarding Back Lane • This was discussed at the last meeting as there was previous correspondence about this at the last meeting • Correspondence from Mr John Mustoe regarding developments in Northleach • Correspondence from Christopher Coghlan regarding CDC's management of Fortey Woods • Clerk has responded and acknowledged all the letters • Clerk to ask Mark Berry to ensure the gates are cleared 	<p>Attached</p> <p>Attached</p> <p>Attached</p> <p>Attached</p>
		Plus Any Other Urgent items received since publication of the agenda	
15.	<p>15.1</p>	<p>Any Other Business</p> <p>Any other matters that any Councillor wishes to bring to the attention of the Council or agenda items for future meetings.</p> <ul style="list-style-type: none"> • Open day at the Old Prison on 1st December. It was agreed that as many councillors as possible should attend • <i>Please note that no Discussions or Decisions can be taken under this Item.</i> 	
16.		Date and Time of Next Meeting – Thursday 28th November, 7pm at the Westwoods	

There being no further business the meeting closed at 9.55 pm